

**Draft Minutes of  
BOTTFESFORD PARISH NEIGHBOURHOOD PLAN  
STEERING GROUP MEETING**

**7.30 p.m. Thursday 15<sup>th</sup> November 2018 – Old School**

Present:

**Steering Group Members**

Bob Bayman (BB) – Chair  
David Wright (DW) – Vice Chair  
Richard Simon (RS) – Clerk  
Cob George (CG)

**Helpers**

Anne Ablewhite (AA)  
Kathy Sparham (KS)

**1. Welcome and Introductions**

The Chair welcomed all to the meeting.

**2. Apologies for absence**

Apologies were received from Colin Love, Susan Love, Bob Lockey

**3. To confirm and agree minutes of the Steering Group meeting 16<sup>th</sup> October 2018**

The minutes were agreed.

**4. Matters arising and actions from those minutes.**

DW enquired if BB had met with James Goodson yet, BB confirmed that he had not. DW asked RS if the circulation list had been amended. RS said some names that were no longer appropriate had been removed but a number of residents had asked to be kept on the circulation list. It was agreed previously that the more people that had a chance to see the minutes, the better. CG raised comments on behalf of Colin and Susan Love regarding the changes to the Normanton Lane scheme and the proposal to vary the Car Park arrangements. The variation was to gate the car park and charge for parking and not to complete the car park until after the last house was completed rather than house 55. Miller Homes have suggested that the management of the car park be undertaken by the PC.

There was also the issue of large houses being moved to the upper part of the site whereas the outline plan called for houses with low roof heights to protect the views of and from the Beacon. These changes had not it appeared gone to committee but were agreed by an officer without any other consultation.

CG said that he had yet to receive a response from Jim Worley regarding his letter.

There was a view that MBC were not following the policies set out in the MLP. DW said it was not the case and that the Planning Dept. followed the rules to the letter.

The issue of the car park being funded from S106 was also discussed and it was clear that S106 monies were not appropriate as a funding source for that area. The understanding of the Steering Group was that the car park was an obligation on the developer to fund.

It was agreed that there should be a meeting with Jim Worley to understand how we can avoid this situation in the future.

BB is to write to James Goodson regarding the Deed of Variation on Normanton Lane.

BB to supply RS with his notes, RS to write to MBC.

**5. Declarations of Interest**

None

**6. Bottesford Parish Neighbourhood Plan update**

Comments received from RCC in the form of some free advice from Helen Metcalfe which had been included in the NP. BB said that he would make the necessary changes on the following day.

Following concerns that MBC were not following the MLP, DW reiterated that the Plan was being followed. DW will speak to Jim Worley over the apparent changes regarding REMs.

The NP will go to the PC for the December meeting with the intention of circulating the document to all households in the Parish in early February. The wording on the envelope had still to be agreed. RCC would assist in the process including communicating with MBC.

The aim was to go to referendum on the consulted document in March/April 2019.

Rs was requested to obtain a email address from RCC for returns.

BB said the changes he was making were in order to make the document Shorter and clearer. Review by Helen Metcalfe would determine whether anything was missing as well as being in suitable language for the range of readers e.g. from Planning experts to those who know little of Planning matters.

RS was asked to write to Helen Metcalfe about the December dates that were being held for us. The timetable needed to be amended to reflect the changed dates. .

### **7. Working with Developers**

Given the issues arising with the Normanton Lane site BB was to give RS some dates when he was available to meet Miller Homes. The SG agreed that the proposed changes to the car park at Normanton Lane should be resisted.

### **8. Parish Council update.**

Draft NP would go to the next Parish Council meeting.

**8a.** The method for Reviewing Planning Applications would be referred to Parish Councillors. AA said that the PC had 'no clout' in these matters.

### **9. Agenda items and agree date of next Steering Group meeting. – Thursday 13th December 2018**

Timing Plan for the Neighbourhood Plan

### **10. Any other business**

Dates of future Steering Group Meetings, all at 7.30pm in the Old School

Thursday 13th December

Thursday 17th January 2019

Tuesday 19th February 2019

Thursday 21st March 2019

Tuesday 23rd April 2019

Thursday 16th May 2019

**Circulation list:-**

Bob Bayman, David Wright, Richard Simon, Colin Love, Susan Love, Pru Chandler, Peter Darlow, Collette McCormack, Cob George, Anne Ablewhite, John Tobin (for Will Tobin), Alan and Karen Gough, Parish Clerk, Bob Lockey, Chris Greasley, Mark Taylor, Alan Summers, Jean Reavley, Dermot Daly, John Preston, Roger Pacey, Bud Hart, Connor Bufton, David and Joyce Slater, Heather Shephard, Ray Flanders, Sallyann Watson, Peter Sheardown, James Goodson, Mike Roberts, Andy Norris, Neville Spick, Barry Priestley, Neil Fortey, Don Pritchett, Leigh Donger, Alistair Raper, Dilys Shepherd, Miriam Forsey, Heather Stokes, Mr and Mrs K Palmer, Alison Reynolds, Susan Meech, Val Lever, Tom Parry, Allan Mulcahy, Bob Sparham, Simon Bladon, Kathy Sparham, Brian Attwood, Kathryn Price, Ruth Manchester, R Solomon, John Stapleton, Steve Ryan, Craig Eaton, Derek Stone, Mr. & Mrs. D O'Connell, Michael Thomas.