Present:
**Steering Group Members**
Bob Bayman (BB) – Chair
Richard Simon (RS) - Clerk
Colin Love (CL)
Susan Love (SL)
Cob George (CG)
Dermot Daly (DD)
Peter Darlow (PD)

**Helpers**
Anne Ablewhite (AA)

**1. Welcome and Introductions**
The Chair welcomed all to the meeting.

**2. Apologies for absence**
Apologies were received from David Wright (DW), Ian Sparrow

**3. To confirm and agree minutes of the Steering Group meeting 15th November 2018**
The minutes were agreed.

**4. Matters arising and actions from those minutes.**
CL raised the issue of Vaughn Avenue and Normanton Lane planning applications. Both had been decided by an individual Planning Officer without going to the Committee. There seemed to be no reference to high quality design or enhancing the quality of the countryside. Neither was there an effort to improve neighbourhoods by enhanced house external design, the design should match the surrounding houses even if their design is mediocre.

On Normanton Lane there seems to be little attempt to ensure that the design meets EN1 in terms of Landscape sensitivity, D1 on Design or any measure to match the houses to the village. Miller Homes seemed to be trying to make the car park part of the Section 106 contribution. It was suggested that a sub-committee of the Parish Council takes a particular interest in Planning Matters and their compliance with the MLP and the emerging NP.

CL was requested to write a letter to MBC regarding single officer decisions without consultation and not being informed before the decision is made nor notification of the matter to those who had objected.

**5. Declarations of Interest**
None

**6. Bottesford Parish Neighbourhood Plan update**
Parish Clerk will assist with Neighbourhood Plan and contact RCC and manage Timing Plan.
RCC to advise on consultation to BB and Parish Clerk. There was discussion over whether the Parish Council should require an Extraordinary Meeting.

**7. Working with Developers**
Given the issues arising with the Normanton Lane site BB was to give RS some dates when he was available to meet Miller Homes. The SG agreed that the proposed changes to the car park at Normanton Lane should be resisted. Those included from the NPSG included SL, CG, BB and RS. Colin Wilkinson’s Style Guide should be used.

There is a need to persuade Miller Homes to follow the guide and listen to our views. RS to write to Colin Wilkinson about an update presentation on the Rectory Farm proposal.
The Parish Council had been misinformed by Mr. S about flood issues on Rectory Farm. The response from Jim Worley clearly indicated that all necessary reviews had been undertaken.

9. Agenda items and agree date of next Steering Group meeting. –
Thursday 21st February 2019 (changed from the 19th)
Parish Clerk to attend
Meeting with Miller Homes.

10. Any other business
None

Dates of future Steering Group Meetings, all at 7.30pm in the Old School
Thursday 21st February 2019 (NB this meeting will start at 6.30pm)
Thursday 21st March 2019
Tuesday 23rd April 2019
Thursday 16th May 2019
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