

**Draft Minutes of  
BOTTFESFORD PARISH NEIGHBOURHOOD PLAN  
STEERING GROUP MEETING**

**7.30 p.m. Tuesday 22<sup>nd</sup> May 2018 – Old School**

Present:

**Steering Group Members**

Bob Bayman (BB) – Chair  
Richard Simon (RS) - Clerk  
Colin Love (CL)  
Susan Love (SL)  
Cob George (CG)  
Heather Shephard (HS)  
Bob Lockey (RL)

**Helpers**

Anne Ablewhite (AA)  
Kathy Sparham (KS)  
Shelagh Woollard (SW)

**Visitors**

Ian Sparrow (IS)  
Edward Henderson (EH)  
Shirley Henderson (SH)

**1. Welcome and Introductions**

The Chair welcomed all to the meeting and mentioned the development presentations due later in the meeting.

**2. Apologies for absence**

David Wright

**3. To confirm and agree minutes of the Steering Group meeting 26<sup>th</sup> April 2018**

These sentences in 7 and 8 require changing, the remainder of the entry is correct.

7. Andrew Gore for Marrons introduced the scheme which was for up to 60 houses where the landowner wants to obtain outline consent before sale, representatives for the Clay Pits site were in attendance.

8. Introduced by Helen Prangley (HP) of Davidsons, this is a scheme for 40 dwellings the landowner of Grantham Road 2 wants to obtain outline consent before sale so joint working, although preferred by both Marrons and Davidsons, was not possible at present.

**4. Matters arising and actions from those minutes.**

SW commented on the problems likely to arise from Japanese Knotweed on site along with the potential hazards of the materials buried on the site.

**5. Declarations of Interest**

None

**6. Melton Local Plan Consultation**

In this consultation only the changes requested by the Examiner can be commented upon.

RL said that MBC were still not consulting with NPs, they tell us what they are going to do.

The Chair went through CLs notes on the changes. CI commented that the Examiners changes strengthened some of MBCs statements and thought our representations had an impact on the outcome.

RL said that the first building will be in rural areas and not Melton Mowbray, so all building may be complete in 9 years.

CL felt that Village Envelopes will limit options for expanding development.

SL said that we need triggers that are determined if housing need declines. There was concern over the Minimum figures for each site and that we should have a local limit on the new house numbers in the Parish. Further there should be a total figure up to 2036 and no review if the target is met. It was hoped that there might be a degree of uniformity in the build rate over the period. There was approval of her view of access to E1 and E2. Discussion occurred over a trigger at 75% of target numbers. CL mentioned phasing across the Borough rather than individual settlements. It was identified that the affordable housing percentage in Melton was too low given that is where yje employment will be centred. Given that we are told that funds are coming from LCC and Government for the Ring Road wont the contribution from Developers be lower so more affordable home are viable. It was also questioned how many of the Affordables will be Social Housing. CG said that the allocated sites had been accepted too easily and that maximums should be set for sites with a maximum for the Parish, this should be in our response to the Examiner. SW said we should encourage MBC to limit house numbers at outline stage. SH asked if the SG queried numbers, BB responded yes but not always successfully. SH asked is there an ombudsman, BB said no it is down to MBC, SW said it would be good if a PC member could attend all relevant Planning Committees. BB said he would try to make that happen. CL asked for clarification Of the process SG/PC. Bb said the SG delivers proposals to the Parish Council who then refer it to MBC. SH thought we should write to the MP. EH commented on litter problems, budget cuts mean fewer services.

## **7. Bottesford Parish Neighbourhood Plan update**

Clay Pits - we should try to get the number closer to 65 for both sites rather than the 100 proposed.. AA said that roads need to be 3 car widths for emergency access. CL said that in the Planning Meeting we cannot consider future expansion just the plans in front of the members, BB pointed out that MBC had combined the sites themselves.

SW said two accesses were needed for the number of vehicle movements.

SL suggested that capping of the site to limit contamination will have an overbearing effect on the neighbours. Discussion took place on the contamination the EA report and the existence of untreated Japanese Knotweed.

BB and IS undertook to speak at the Planning Committee. CL thought that 3minutes was allowed for both PC members and the public.

a) **Village Envelopes** - Researched Policy and circulated maps, agreement to go ahead with Village Envelopes was agreed at the last meeting. Comments on Village Envelopes to CL. IS offered to review other NPs for their approach to VEs

On Green Spaces HS requested further allotments should be identified.

b) **Design Support** - The individuals that completed the Design for Rectory Farm are no longer available to do the work but we can use their Design and Access statement when it is complete. BB will organize someone to fine tune the layout of the Document and get a quote. Discussion then moved to how we consult and it was felt a full document should go to every household. CL commented that we had consulted more heavily than most Parishes. It was agreed that quotes for printing should be obtained and that we should enquire where other Parishes had got their printing done. Residents should be invited to a drop in over several days with desks covering each topic. Paper used should be of good weight with a precis on the front. IS said most people will not read it. There needs to be a website set up for returns /comments

c) **RCC Involvement** – RCC will be responsible for opening post and logging comments. RCC will also be asked to review the Document for errors and omissions.

KS asked if anyone had let people know about the 20<sup>th</sup> June Deadline for consulting. KS offered to draw up a poster CL asked if MBC had issued anything in this respect.

## **8. Terms of Reference**

Mr Sparham had referred to a document covering the Terms of Reference for a different meeting. He had now been given the ToR for this Steering Group.

**9. Parish Council update.** The question was posed as to how will we consult on the response to the MLP and are the changes of such that a response is necessary.

**10. Agenda items and agree date of next Steering Group meeting. – Thursday 28<sup>th</sup> June 2018**

An SG Working Group to meet Developers - SL, RL, RS, IS, SH/EH and Nancy Forster

**11. Any other business**

SH asked if we should use the minutes and outcomes of the meetings to further negotiate with MBC.  
BB asked SH if she would take that on and she declined.

Dates of future Steering Group Meetings, all at 7.30pm in the Old School

Thursday 23<sup>rd</sup> August

Tuesday 25<sup>th</sup> September

**Circulation list:-**

Bob Bayman, David Wright, Richard Simon, Colin Love, Susan Love, Pru Chandler, Peter Darlow, Collette McCormack, Cob George, Anne Ablewhite, John Tobin (for Will Tobin), Alan and Karen Gough, Bob Lockey, Chris Greasley, Mark Taylor, Mark Longden, Alan Summers, Jean Reavley, Annie Newman, Dermot Daly, John Preston, Roger Pacey, Bud Hart, Connor Bufton, David and Joyce Slater, Heather Shephard, Ray Flanders, Sallyann Watson, Peter Sheardown, James Goodson, Mike Roberts, Andy Norris, Neville Spick, Barry Priestley, Neil Fortey, Don Pritchett, Leigh Donger, Alistair Raper, Dilys Shepherd, Miriam Forsey, Heather Stokes, Mr and Mrs K Palmer, Alison Reynolds, Susan Meech, Val Lever, Tom Parry, Allan Mulcahy, Bob Sparham, James Beverley, Simon Bladon, Kathy Sparham, Brian Attwood, Kathryn Price, Ruth Manchester, R Solomon, John Stapleton, Steve Ryan, Craig Eaton, Derek Stone, Mr. & Mrs. D O'Connell, Michael Thomas.